

Hub Manager  
Lakeside Healthcare  
Sheepmarket Surgery  
Ryhall Road  
STAMFORD  
PE9 1YA

2 December 2021

Dear [NAME]

**Re: Rutland Adults and Health Scrutiny Committee Meeting – 9<sup>th</sup> December 2021, 7.00 p.m. via Zoom**

**Regulation 27, Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013 - Information and Explanation**

The Chair wrote to you on the 1<sup>st</sup> November inviting a representative from Lakeside Healthcare Stamford to attend the Rutland Adults and Health Scrutiny Committee on the 25<sup>th</sup> November to provide information and an explanation in relation to the running of the practice. We received no acceptance of this invitation and no representative from your surgery attended the meeting.

**As a result of this non-attendance, I am writing to notify you that you must attend the above meeting.**

Under the provisions of Regulation 27 of the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013, (see Note below) a local authority may require any member (1) or employee (2) of a responsible person to attend before the authority to answer such questions as appear to the authority to be necessary for discharging its relevant functions. Subject to paragraphs (3) and (4) of the Regulations, it is the duty of any such member or employee to comply with any such requirement.

The Committee require an update on the improving access at Lakeside Healthcare Stamford. Your update should include the following:

- An update on your Improvement Plan
- Comments on actions from the latest CQC inspection report
- An explanation of the Management Structure, including Head Office

This information is required to help further the understanding of Committee members and enable them to carry out due diligence in scrutinising the GP services provided for Rutland residents. The documentation shared with the Scrutiny Committee will be published on the Council's website for public viewing. However, if this documentation is deemed confidential

by yourselves then the information will only be shared with Committee Members and Officers of Rutland County Council.

Please would you confirm your attendance by notifying Governance, ([governance@rutland.gov.uk](mailto:governance@rutland.gov.uk))

Yours sincerely

Interim Monitoring Officer

***Note: Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.***

*Obtaining information and explanations  
Regulation 27:*

*(1) Subject to paragraph (5), a local authority may require any member (1) or employee (2) of a responsible person to attend before the authority to answer such questions as appear to the authority to be necessary for discharging its relevant functions.*

*(2) Subject to paragraphs (3) and (4), it is the duty of any such member or employee to comply with any such requirement.*

*(3) The local authority may not require a person to attend in accordance with paragraph (1) unless reasonable notice of the intended date of attendance has been given to that person.*

*(4) Nothing in paragraph (1) requires any person to answer any question put to that person by the local authority —*

- a) to the extent that the answer requires the provision of information of a type specified in regulation 26(3) (unless within an exception under regulation 26(4) or (5)); or*
- b) if that person would be entitled to refuse to answer in, or for the purposes of, proceedings in a court in England and Wales.*

*(5) A local authority may not require a member or employee of a responsible person to attend before it to answer questions in relation to—*

- a) a trust special administrator's report or draft report under sections 65F or 65I of the 2006 Act.*
- b) a health special administration order under section 128 of the 2012 Act, or recommendations by a health special administrator on the action which should be taken in relation to a company subject to such an order.*